

Association de Soccer NDG NDG Soccer Association

ASSEMBLÉE ANNUELLE GÉNÉRALE NOTICE OF ANNUAL GENERAL ASSEMBLY

Date : 3 avril 2014 / April 3, 2014 **Heure / time :** 19 h 00 / 7 h 00 pm

Lieu /Location: Le Manoir, 5319 avenue NDG, coin /corner ave. NDG et Décarie

Ordre du jour proposé/ Proposed agenda

- Ouverture de l'assemblée Call to order (5 min)
- Adoption de l'ordre du jour Ratification of agenda (15 min)
- Présentation des membres du CA CA Members presentation (15 min)
- Adoption des minutes AGA précédente Ratification of minutes of previous AGA (15 min)
- Rapport du Président et questions President's report & question period (30 min)
- Rapport du Trésorier et questions Treasurer report & question period (30 min)
- Élection des administrateurs Election of Officers (60 min)
(VP exécutif, secrétaire, trésorier par intérim pour un (1) an, directeur des commandites, directeur du tournoi)
- Varia (15 min)

- Levée de l'assemblée Adjournment (5 min)

SVP, arrivez tôt afin de vous inscrire pour les élections et de pouvoir prendre connaissance des rapports des autres membres du CA et des autres documents. Please come early to register for voting and look over copies of the CA reports and other documentation.

Membres votants: Toute personne oeuvrant directement dans le milieu de la corporation tant à titre d'entraîneur, dirigeant, directeur de sous-comité et/ou assistant-entraîneur ou offrant un minimum de vingt-cinq (25) heures de travail bénévole annuellement à la corporation. Seuls les membres actifs en date du 31 octobre et/ou l'ayant été un minimum de trois mois dans les douze derniers mois à l'exception d'un membre suspendu ou expulsé ont droit de vote. L'Assemblée générale est composée de tous les membres actifs de la corporation. Les membres affiliés, passifs et les membres d'honneur sont admis à l'assemblée générale mais ils ne sont pas convoqués.

Voting members : Any individual who works directly within the corporation as a coach, director, sub-committee director and/or assistant coach or who offers a minimum of twenty-five (25) hours of volunteer work annually to the corporation may become and remain an active member by complying with the bylaws. Only members active as of October 31 and/or having been active for a minimum of three of the previous twelve months, with the exception of suspended or expelled members, have the right to vote. All active members of the corporation shall be convened to the General Assembly. Affiliated members, passive members and honorary members shall be admitted into the Assembly but they will not be convened.

Rapport annuel 2013

Association de Soccer Notre-Dame-de-Grâce

Notre-Dame-de-Grâce Soccer Association

2013 Annual Report



PRESIDENT'S REPORT

I have been involved with our Association for more than 10 years and have participated as a parent, coach, VP Recreational, Treasurer, Executive V.P. and now President. 2013 was another amazing year for NDG Soccer, our registration numbers increased so more players of all ages were playing organized soccer. . Our competitive division had 1 AAA, 6 Senior, and 27 A/AA teams for a total of 34. Our recreational division had many more young children joining our teams and also had an increase in the adult leagues with a total of 103 teams. Soccer really is for everyone!

We continued to improve our technical program with Mahfoud Tahri, NDGSA Technical Director and Christian Horst Schuller, NDGSA Recreational Technical Director. They and the technical staff worked intensively with players and coaches throughout the summer season. Our volunteer coaches continue to attend the FSQ certification courses at all levels which means our association offers a very high caliber of coaching to our players.

We have continued to work very closely with the Ville de Montreal and would like to thank April Leger, Peggy Papadakis and Kenneth Whittaker for all their assistance, encouragement and support. We thank Sheryl Gill and Comité Jeunesse NDG for their assistance with our major events, their help is invaluable.

Our association was named “ Sports Association of the Year” for 2013 by the CDN/NDG Borough.

I would like, on behalf of all players, coaches and families in our NDG Soccer community to state our thanks and appreciation for our major sponsor **Royal LePage Ville Marie**. Georges Gaucher and his team's sponsorship have allowed our association to improve and expand our programming. I also wish to thank our other sponsors Verdun Portes et Fenêtres, Pizza Pizza, Kumon, Ford-Lincoln Gabriel, Honda Centreville, NDG Free Press, Active Start Soccer Fests and the support received through the Canadian Tire Jumpstart program.

I would like to recognize the 2013 recipients of NDGSA's special awards.

Joe Ricci, winner of the William Veloce Award for Outstanding Coach

Ray Iturbe, winner of the Jean-Daniel Eigenmann Award for Outstanding Volunteer

Our association is run by a very dedicated team. Special thanks to **Tony Sacchetti, Eric Heddle, Danielle Langlois, Ken Henricksen, Larry Candido, Christian de Serres, Daniel Lapierre, Cindy Smith and Matteo Cappadocia** for all your hard work and effort.

I look forward to continuing the positive growth and achievements of our association. In 2014, NDGSA will celebrate our 35th anniversary of providing quality programming in a safe and fun environment and to provide the training and teams so all players can develop to their highest ability.

Hoping to see you on the fields enjoying a game!

Zaven Boodaghians

President, NDG Soccer Association

Rapport de la secrétaire - Secretary's report (présences au C.A.)							2013-2014
	Zaven Boodaghians	Tony Sacchetti	Danielle Langlois	Matteo Cappadocia	Christian De Serres		
	Président	VP exécutif	Secrétaire	Tournoi	Commandites		
	President	Executive VP	Secretary	Tournament	Sponsors		
1er mai 13	P	A motivé	P		A motivé	P	
05-Jun-13	P	P	P		P		
10 sept. 13	P	A motivé	P		P		
1er oct. 13	P	P	P		P		
6 nov. 13	P	A motivé	P		A motivé		
4 déc. 13	P	P	P		P		
8 janv. 14	P	P	P		P		
5 fév. 14	P	P	P		A motivé	P	
12-Mar-14	P	A motivé	P		P	P	
	Ken Henriksen	Larry Candido	Cindy Smith	Eric Heddle	Daniel Lapierre		
	Equipment	Senior	Communications	VP comp. local	Trésorier		
	Equipment						
1er mai 13	P	A motivé	A motivé	A motivé			
05-Jun-13	P	A motivé	P	P			
10 sept. 13	P	A	P	P			
1er oct. 13	P	P	P	P			
6 nov. 13	P	P	P	P			
4 déc. 13	P	P	P	P			
8 janv. 14	P	P	P	P		P	
5 fév. 14	P	A motivé	P	P		P	
12-Mar-14	P	P	P	P		P	
P présent	A absent		D démission				

NDGSA Competitive Report 2013

Competitive Teams U-09 to Senior Membership Numbers

Number of Teams	2012	2013	Change
Number of Teams U-09 to U-10 M & F *(The totals for 2012 included U-08)	7	8	+1
Number of Teams U11* to U-18 M & F *(as of 2013 the standings were removed from the U-11 categories)	17	19	+ 2
Number of Senior Teams M & F (19+)	6	6	0
Number of "AAA" Teams	0	1	+1
Total Number of players	536	572	+ 36

Overall Results For 2013

Results	2012	2013	Change
Number of Teams U-09 to U-11* M & F - (No Standings) *(In 2013, U-11 was added to the group of categories with no standings)	-	-	-
Teams that Participated in the President Cup - (U-12 to U18*) *(The total for 2012 included U-11)	13	14	+1
Teams that Won the President Cup - (U-12 to U18)	3	5	+2
Teams that Participated in the Regional "A" Cup	0	3	+3
Teams that Won the Regional "A" Cup	0	3	+3
Teams that Participated in the President Cup - (Senior Teams)	3	3	0
Teams that Won the President Cup - (Senior Teams)	0	1	+1

Breakdown of players by categories and gender for 2013

Categories	M	F
U-09 to U-18	331	131
Senior	50	60
Total	381	191

In 2013, the FSQ removed the U-08 category from the competitive league and the mandate was given to the clubs to organize their activities and player development (through specific training and mini games). The number of players on the field was also reduced from 7vs7 to 5vs5; these changes were made to place a greater emphasis on development rather than competitiveness. Also in 2013, the standings for the U-11 categories was removed for the same reason, to place a greater focus on player development.

Overall, in 2013 the teams continued the upward progression which was started in 2012. The young teams look very promising in the years to come.

As illustrated in the table, the final outcome from the regular summer championship, we saw 14 out of 16 juvenile teams and 3 out of 6 senior teams; participate in the prestigious "President Cup".

Three NDGSA players from various teams won the individual scoring championship.

The U-14MAAA team, which plays in the LSEQ league, managed to survive for another year by staying out of the relegation zone; they are set to play U-15MAAA this year.

NDGSA would like thank all the coaches and volunteers that made the competitive division possible for another year.

VP RECREATIONAL DIVISION REPORT - 2013

The recreational division of the NDG Soccer Association organized summer soccer for 1,675 players and 160 coaches. While there has been a noticeable drop-off in the numbers of teenagers over the years, we have remained relatively stable this year in our various full-field divisions which is a reflection of the effort from both the administration and coaches to create a positive environment for our children. We again wished to thank Royal Lepage – Newton Group for their generous support of the NDGSA Recreational Division. The highlights of our summer and winter programs are summarized as follows.

Novice Division

Our numbers in our U4, 5 & 6 divisions continue to grow and amounted to 555 children in 2013 which was similar to 2012 and organized in 38 teams. We were able to maintain both boy's and girl's divisions which has proven very beneficial and is welcomed by the parents. Allstar teams were formed in the U5M, U5F, U6F, and U6M divisions and they played in outside tournaments.

Mini-field Division

The mini-field division operated well in 2013 with few problems. Coaches were found for all teams and the games were equally competitive. Highlights include:-

- The total number of girls and boys in this division amounted to 158 and 359 respectively.
- The mini-field division included U7, U8, U9, and U10 boy's divisions and U7/8 and U9/10 girl's divisions.
- Allstar teams were formed in the U7M and U7/8F divisions and teams played in 2 tournaments.
- The CSA Mini Soccer festival was held in August with Novice (U4/5/6) and Minifield Girls playing on Saturday and the Minifield Boys on Sunday. The festival was a great success - a credit to Cate, Maddie, Susan and the coaches.

Full-Field Divisions

This year, we continued to have U12, U14, and U17 divisions for both girls and boys. Highlights include:-

- The total number of girls/women and boys/men in this division amounted to 209 and 161 respectively.
- As a part of our development program, the U12F & M and U14F&M division's games were played on a 9v9 format on modified $\frac{3}{4}$ fields.
- As the numbers of players in the U17F division were lower than normal, this division played games based on a 9v9 format on smaller fields.
- Allstar teams were formed in the U12F, U14M, and U17F divisions and these teams played in 1-2 tournaments.
- The finals for all full field divisions were held on the weekend of September 7/8, 2013. The T-shirts given out to the various winners were sponsored by the NDG Free Press. Judging by the parents and friends in the stands, the event was very successful.
- We initiated an annual T-shirt design contest in 2013. Our congratulations go to this year's winner, Riley Waldbauer.

In an effort to continue to provide the most balanced teams in every age category, preseason player evaluation sessions were held to assign an evaluation to players who had never been affiliated with NDGSA before.

Senior / Coach's Divisions

We continue to promote soccer among seniors (U17+) to give everyone an opportunity to play a recreational game of soccer. There were 233 players registered in the senior leagues plus a NDGSA coaches team. Highlights include:-

- We successfully developed two 4 team divisions in the men's league with a U29M division and a U30+ division. Thanks go to Mark Blaker & Maureen Scully for organizing the U29M division.
- Four teams were formed in senior women's league, a league for women 18 and older.
- The finals for the senior divisions were held on the weekend of September 8/9, 2012

Referees

Clinics for the referees were presented by Concordia in the spring in preparation for the 2013 season and all new referees attended. We also provided our refresher course under the instruction of Evans Velloza to all returning referees. The co-ordination of the recreational referees was under the control of Maddie with technical assistance from Evans. We experienced virtually no problems in 2013 and our thanks and appreciation go to both Maddie and Evans.

Coaches

The success of our programs is dependent on our coaches, assistant coaches, and other volunteers. With a few minor exceptions, we were able to field both coaches and assistant coaches for all teams. Our goal remains to develop younger coaches and we successfully attracted 2 coaches under the age of 25. We continue to encourage our coaches to obtain training and 16 recreational coaches attended the Concordia clinics. We heartily thank all of our coaches and assistants for their dedication to our recreational program.

Technical

In 2013, the NDGSA Executive continued their emphasis on the training and development of our recreational U4 - 12 players. Our Recreational Technical Director, Christian Horst Schuller, assisted by Calin Ordean, Octavian Galan and William Veloce provided Theory A type courses in April, specific training sessions to coaches in May, training sessions to every team approximately every 2 weeks during the summer soccer season, individual player training sessions on Saturdays during the summer, as well as running special Saturday and Tuesday night sessions for all players in September & October. As well, Christian & his group provided assistance to the Allstar coaches..

Winter Soccer

We continue to expand our winter program with children ranging in ages from U4 to U17. Our goal remains to continue to expand this program in 2014 to a soccer school format.

Administrative

The recreational program continues to be efficiently administered by Cate and Maddie and supported by Susan, all of whose time and efforts are greatly appreciated by the NDGSA Executive, coaches and parents.

Eric Heddle
VP Recreational

Volet technique :

La direction technique de NDGSA à commencé durant les trois dernières à mettre un plan sportif global pour toutes les structures de NDGSA (H.L et IC).

Pour la structure Inter-Cité (compétitif), ce plan sportif se résume, aux actions suivantes :

- Développement et perfectionnement technique (formation) dans les catégories de 13 ans et moins
 - Sessions de perfectionnement technique durant la saison d'hiver.
- Mise en place d'un processus rigoureux de sélection des joueurs (try-outs) pour les équipes IC.
- Mise en place des politiques techniques du club.
- Application du plan technique pour le soccer féminin
- Création de nouvelles équipes féminines (U09, U13A)
- Suivi et supervision des équipes espoirs (équipes qui vont jouer pour l'accession en soccer élite AAA).
- Mise en place de 4 réunions par année sous forme d'un collège technique qui sert de communication interne entre les coaches et la direction technique, préparation des saisons été ou hiver et aussi de formation théorique pour les coaches.
- Collaboration et communication entre HL et IC (réunions de coordinations)

A partir de la saison d'hiver 2014 (Novembre 2014), il y aura les dernières actions à mettre en place pour finaliser ce projet sportif, en l'occurrence :

- Sessions de développement et de perfectionnement technique durant la saison d'été.
- Mise en place d'une école de soccer pour les 10 ans-12 ans.
- Mise en place d'un suivi et évaluations rigoureux des joueurs durant la saison (fiche de présence aux pratiques, tests d'évaluation individuels)
- Concours de jeux technique pour U10, U11 et U12.
- Formation pratique des coaches.
- Création d'autres équipes féminines (U11 et éventuellement U12A)

Treasurer's Report / Rapport de Trésorier

In 2013, I continued to perform the duties and responsibilities of the Treasurer for most of the year because no qualified and dedicated volunteer presented themselves.

I continued to work with our auditors Roland Naccache et Associés to ensure the highest level of accountability and transparency in our statements.

I would like to thank Catia Vani for her dedication. Her assistance was invaluable.

I would also like to thank Daniel Lapierre for returning to the NDG Soccer Association as Treasurer. Daniel Lapierre was for many years the dedicated and thorough Treasurer of NDGSA. He agreed to assume the responsibilities in the autumn and has been attending Conseil d'Administration meetings to familiarize himself with our current operations. We are all extremely excited to see him return and welcome him back.

Zaven Boodaghians
President
NDG Soccer Association

REGISTRATION REPORT FOR AGA 2013

This position remained open as there was no volunteer. The tasks for registration were fulfilled by the V.P. Recreational, GM Recreational, GM Competitive, Treasurer, Accountant and Administrative staff.

All returning players were checked on the computer to verify the expiration of their photos.

We again had two photo stations. People were very patient and the process went quite smoothly with only a few delays. We held 4 registrations (one in January, one in February and two in March). To encourage players to register during our registrations and to facilitate the photo taking, we kept our late fee of \$75.

We were again fortunate to have a committed and enthusiastic group of volunteers who staffed the registrations. Thanks to all the parents, coaches and players who gave up 4 Saturdays/Sundays to assist the Association.

Our Summer 2013 statistics were a total of 2,281 registered players.
Recreational – 1,675 and Competitive 606
We had a 9% increase in our 2013 summer registrations.

Our Winter 2013 statistics were a total of 828 registered players.
Recreational – 267 and Competitive 561
We had an 8% increase in our 2013 winter registrations.

Rapport du Directeur des Commandites

En 2013, nous avons fini de faire le tour des principaux commanditaires potentiels de l'arrondissement de NDG, notamment les succursales bancaires. La Banque Laurentienne semble être la seule qui pourrait être intéressées à participer, mais nous sommes toujours en discussions pour une première commandite de leur part. Nous avons aussi contacté plusieurs fondations, telles que la fondation Saputo, fondation de l'Impact, Fondation Bruny Surin, McConnel Foundation, mais le constat semble être qu'il n'y a que Jumpstart de Canadian Tire qui aide à financer la participation sportive des jeunes. Nous avons trouvé un nouveau commanditaire, Lassonde, et nous avons aussi travaillé à renouveler les commandites qui venaient à échéance au début 2014. Enfin, nous sommes toujours à la recherche d'un commanditaire majeur qui aurait son logo sur le devant des chandails de la ligue compétitive pour un montant d'environ \$15000 qui leur donnerait, comme aux autres commanditaires majeurs, de la publicité gratuite sur notre site web et dans nos brochures.

Voici le bilan pour l'année 2014 :

Nom de l'entreprise	Type de commandite	Montant	Durée de l'entente
Royal LePage Ville Marie	Logo sur le devant des chandails récréatifs et manche des chandails compétitifs	\$12 500/an	2012 à 2016
Portes et Fenêtres Verdun	Logo sur la manche des chandails récréatifs – RENOUELÉE	\$3 000	2014
Kumon	Dos des chandails récréatifs U7 et U8 – DEVRAIT ÊTRE CONCLUE SOUS PEU	\$2 000	2014
Pizza Pizza	Devant des chandails All-Star	\$2 000 (et rabais à l'achat de pizza)	2013 à 2015
Lassonde	\$500 plus tous les jus gratuits lors du Minifestival (valeur d'environ \$500)	Environ \$1000	2014
Ford Lincoln Gabriel	Remise de 20\$ par essai routier à leur kiosque qui sera installé aux finales de la ligue récréative	20\$ par essai routier (max. \$6000)	2014
Jumpstart	\$100 par demande d'aide financière (ligue récréative uniquement)	À déterminer (\$3900 en 2013)	N/A
Active Start Soccer Fest	Kiosques lors du Minifestival	\$850	Inscription annuelle
Free Press	Logo sur les T-shirts remis lors des finales de la ligue récréative	\$500	Entente à renouveler à l'été 2014
Banque Laurentienne	Kiosque au parc lors des finales de la ligue récréative	En attente (environ \$250)	À déterminer
Rénôt Dépôt	Cartes cadeaux (remises aux bénévoles lors du souper de fin d'année)	\$125	En attente de confirmation



Director of Equipment

Report to the Annual General Meeting

All teams competitive and recreational-competitive were supplied with uniforms and equipment.

An inventory was made including items in the equipment room and in the possession of the coaches. Competitive coaches were asked to report what equipment is in their possession at regular intervals to maintain the accuracy of the inventory.

Vouchers are issued for all issues and returns of equipment to maintain the inventory.

Recreational coaches are asked to fill in a report noting the equipment they are returning at the end of the season.

A system of purchase orders are used to control and verify invoices from the suppliers before payments are issued.

Offers from several equipment suppliers were reviewed and negotiated for the 2013 season. Campea Inc. offered the best cost structure and service and was chosen.

Ken Henricksen
Director of Equipment
NDGSA
2014-03-31



2013 Communications Report

2013 Publicity Accomplishments

1. Produced 2013 NDGSA Annual Booklet - Completed
2. Redesigned and produced AGA and Summer & Winter registration ads – Completed
3. Produced 12 ¼ page monthly ads - Completed
4. Support creation of 2013 NDGSA Soccer Tournament Booklet - Cancelled
5. Launched Volunteer Recognition Program - Ongoing
 - a. Posted 2012 award winners and service awards
 - b. Updated Call to Volunteers
6. Launch Volunteer Campaign – Postponed indefinitely
7. Make a Photo Bank for advertising purposes – Ongoing
8. Other - Created 2 stand up banners

2013 Website Accomplishments

1. Documented website credentials and ownership of content – Started to be completed in 2014
2. Updated website information as required - Completed
3. Launch Team Website pilot for roll out in 2014 – On hold
4. Redesign front page of web site – On hold
5. Supported Technical Support section enhancement - Posted biographies on Technical Staff
6. Other - Posted AGA reports, minutes and financial statements (5 years) on the website

Our biggest challenge on publicity continues to be limited resources to write articles and take pictures.
Our biggest challenge on website is Joomla.

The following publicity and web site plan is proposed for 2014:

2014 Publicity Plan

1. Produce 2014 NDGSA mini registration brochure for mailing
2. Produce 2014 NDGSA annual booklet for distribution at registration
3. Produce AGA and Summer & Winter registration ads with focus on Recreation
4. Produce a stand up banner for Summer Camp
5. Conduct a survey
6. Support 2014 NDGSA Tournament booklet (separate budget)
7. Launch Volunteer Recognition Program
 - a. Post 2013 Award Winners and service awards
 - b. Post prior year Award Winners
 - c. Post Volunteer of the Month

2014 Website Plan

1. Ongoing site and content maintenance
2. Finalize back up procedure and documentation of website credentials
3. Post Constitution on the website
4. Develop plan to upgrade Joomla

Director of Communications - Cindy Smith

Senior Report for the AGA for NDGSA - April 4, 2014

State of the Senior Divisions.....

This year has seen some growth from NDGSA soccer senior program; we have grown from 6 Senior Competitive teams in 2013 to 7 teams in 2014.

We have the same number of men's divisions 3 as last year but have added an additional Senior Women's Division for 2014. So for year 2014 we are at 4 teams and have fulfilled entering a team in every division Concordia has to offer on the Women's side.

The senior programs have had a lot of interest and will continue to grow as long as Concordia Region can offer a decent product (Divisions) for our Seniors to play in. The worry is more on the women's side than on the men's side. Registrations are in full swing for senior player's and the outlook is very positive.

Some of the biggest challenges we are tackling at this moment are keeping our player's within the NDG organization, player's that are moving from Juvenile to Senior status, because of the ease of mobility to transfer to other clubs, but as long as we can offer and continue to offer a good program for these future potential Seniors, our challenge won't be so difficult. To assist with this Concordia tried to implement a new U21 Division this year which failed due to lack of interest? It will be a major focus point for next year's summer and winter divisions and they will work diligently to make this happen. This will give Juvenile player's moving to Senior status a reason to continue to stay with their teams and clubs and make the transition to Senior much easier at a later time.

On the men's side there is room to grow as far as divisions are concerned and the focus will be on the lower divisions for them. We have the coaching staff, we just need to find the player's and grow from there.

One factor we will need to explore is funding from local businesses for our Senior teams. Community interest from our local business enterprises could help grow the interest and the level of the game offered by NDGSA. With help from local enterprises we could entertain the possibility of Senior AAA teams at some point, therefore increasing the level of interest for the game in the area, delivering a quality product most never get to see, maintaining our better player's in the area and attracting more interest from outside coaches and players. We would also at the same time be giving our juvenile teams inspiration of a quality soccer and keeping them in sport. So we will be looking for support from the enterprises in our area for help.

Thank you for your time

Larry Candido, NDGSA Senior Co-coordinator.....