

Association de Soccer NDG NDG Soccer Association

ASSEMBLÉE ANNUELLE GÉNÉRALE NOTICE OF ANNUAL GENERAL ASSEMBLY

Date : 25 avril 2013 / April 25, 2013 **Heure / time :** 19 h 00 / 7 h 00 pm

Lieu /Location: Le Manoir, 5319 avenue NDG, coin /corner ave. NDG et Décarie

Ordre du jour proposé/ Proposed agenda

- Ouverture de l'assemblée Call to order (5 min)
- Adoption de l'ordre du jour Ratification of agenda (15 min)
- Présentation des membres du CA CA Members presentation (15 min)
- Adoption des minutes AGA précédente Ratification of minutes of previous AGA (15 min)
- Rapport du Président et questions President's report & question period (30 min)
- Rapport du Trésorier et questions Treasurer report & question period (30 min)
- Élection des administrateurs Election of Officers (60 min)
(Directeur Senior, vice-président exécutif, secrétaire, directeur tournoi.)
(Senior director, executive vice-president, secretary, tournament director)
Directeur communications par intérim, directeur soccer féminin par intérim
- Varia (15 min)
- Levée de l'assemblée Adjournment (5 min)

SVP, arrivez tôt afin de vous inscrire pour les élections et de pouvoir prendre connaissance des rapports des autres membres du CA et des autres documents. Please come early to register for voting and look over copies of the CA reports and other documentation.

Membres votants: Toute personne oeuvrant directement dans le milieu de la corporation tant à titre d'entraîneur, dirigeant, directeur de sous-comité et/ou assistant-entraîneur ou offrant un minimum de vingt-cinq (25) heures de travail bénévole annuellement à la corporation. Seuls les membres actifs en date du 31 octobre et/ou l'ayant été un minimum de trois mois dans les douze derniers mois à l'exception d'un membre suspendu ou expulsé ont droit de vote. L'Assemblée générale est composée de tous les membres actifs de la corporation. Les membres affiliés, passifs et les membres d'honneur sont admis à l'assemblée générale mais ils ne sont pas convoqués.

Votings members : Any individual who works directly within the corporation as a coach, director, sub-committee director and/or assistant coach or who offers a minimum of twenty-five (25) hours of volunteer work annually to the corporation may become and remain an active member by complying with the bylaws. Only members active as of October 31 and/or having been active for a minimum of three of the previous twelve months, with the exception of suspended or expelled members, have the right to vote. All active members of the corporation shall be convened to the General Assembly. Affiliated members, passive members and honorary members shall be admitted into the Assembly but they will not be convened.

Rapport annuel 2012

Association de Soccer Notre-Dame-de-Grâce

Notre-Dame-de-Grâce Soccer Association

2012 Annual Report



PRESIDENT'S REPORT

With great pride I assumed the responsibility of President in 2012. I have been involved with our Association for more than 10 years and have participated as a parent, coach, VP Recreational, Treasurer, Executive V.P. and now President. This was an amazing year for NDG Soccer, our registration numbers increased so more players of all ages were playing organized soccer. Our competitive division saw 6 teams compete and 4 teams win the President's Cup. Our recreational division had many more young children joining our teams and also had an increase in the adult leagues. Soccer really is for everyone!

We implemented a new technical program with Mahfoud Tahri, NDGSA Technical Director and Christian Horst Schuller, NDGSA Recreational Technical Director. They and the technical staff worked intensively with players and coaches throughout the summer season. Our volunteer coaches continue to attend the FSQ certification courses at all levels which means our association offers a very high caliber of coaching to our players.

We have continued to work very closely with the Ville de Montreal and would like to thank April Leger, David Sauve, Peggy Papadakis and Kenneth Whittaker for all their assistance, encouragement and support. We formed a partnership with Station 11 through their program of community coaching. Our recreational U12M teams enjoyed playing friendly games with the police team.

I would like, on behalf of all players, coaches and families in our NDG Soccer community to state our thanks and appreciation for the Newton Family. Royal LePage Groupe Newton has been a proud and loyal supporter of NDG Soccer for many years. Their sponsorship has allowed our association to improve and expand our programming. We look forward to continuing this winning partnership with Royal LePage Ville Marie and Georges Gaucher's team.

I would like to recognize the 2012 recipients of NDGSA's special awards.
Antonio Pulcini, winner of the William Veloce Award for Outstanding Coach
Luigi Cipriani, winner of the Jean-Daniel Eigenmann Award for Outstanding Volunteer

Our association was named "Association of the Year" for 2012 by Concordia Regional Soccer Association and our Recreational Minifestival was named "Borough Event of the Year" for 2012 by the CDN/NDG Borough.

Our association is run by a very dedicated team. Special thanks to Tony Sacchetti, Eric Heddle, Danielle Langlois, Ken Henriksen, Larry Candido, Christian de Serres and Cindy Smith for all your hard work and effort.

I look forward to continuing the positive growth and achievements of our association. Our objective is, as always, to provide quality programming in a safe and fun environment and to provide the training and teams so all players can develop to their highest ability.

Hoping to see you on the fields enjoying a game!

Zaven Boodaghians
President, NDG Soccer Association

Rapport de la secrétaire - Secretary's report (présences au C.A.)						2012-2013
Zaven Boodaghians	Tony Sacchetti	Danielle Langlois	Roland Solivo	Christian De Serres	Christian Champenois	Soccer féminin
Président	VP exécutif	Secrétaire	Tournoi	Commandites		
Président	Executive VP	Secretary	Tournament	Sponsors		
11-avr.-12	P	P	P	P	P	A motivé
8-mai-12	P	P	P	P	P	D
5-juin-12	P	P	P	A motivé	P	
7-août-12	P	P	A motivé	P	P	
11-sept.-12	P	P	P	P	P	
9-oct.-12	P	P	P	P	P	
14-nov.-12	P	P	P	P	P	
9-janv.-13	A motivé	P	D	P	P	
6-févr.-13	A motivé	P		P	P	
13-mars-13	A motivé	P		P	P	
3-avr.-13	P	P		P	P	
Ken Henricksen	Larry Candido	Stephan Laporte	Eric Heddle	Cindy Smith		
Équipement	Senior	Communications	VP comp. local	Communications		
Équipement				Intérim		
11-avr.-12	P	P	P			
8-mai-12	A motivé	A motivé	P			
5-juin-12	A motivé	A motivé	P			
7-août-12	P	P	P			
11-sept.-12	P	P	P			
9-oct.-12	P	D	P			
14-nov.-12	P	A	P			
9-janv.-13	P	P	P	P		
6-févr.-13	P	P	P	P	P	
13-mars-13	P	P	P	P	P	
3-avr.-13	P	P	P	P	P	
P présent	A absent	D démission				

Rapport du Tresorier
Treasurer's Report

The Financial statements are available under separate cover.

Rapport du Directeur en charge des Ressources Humaines
Human Resources Director's Report

Le rapport n'est pas disponible car le poste n'a pas été comblé. Not available as we did not have a volunteer for this function.

Rapport du Directeur en charges des Inscriptions
Registration Director's Report

This position remained open as there was no volunteer. The tasks for registration were fulfilled by the V.P. Recreational, GM Recreational, GM Competitive, Treasurer, Accountant and Administrative staff.

The annual registration mailing to all 2011/10 registered players was done in early January. Emails were sent to all players who needed to have their photos taken. We also had lists of all players whose photos had expired. We advertised the registration dates in the NDG Free Press and Westmount Independent. Registration forms and information flyers were delivered to Play it Again Sports and Sport au Gus.

We again had two photo stations. People were very patient and the process went quite smoothly with only a few delays. We held 4 registrations (one in January, one in February and two in March). To encourage players to register during our registrations and to facilitate the photo taking, we kept our late fee of \$75.

We were again fortunate to have a committed and enthusiastic group of volunteers who staffed the registrations. Thanks to all the parents, coaches and players who gave up 4 Saturdays/Sundays to assist the Association.

Our Summer 2012 statistics were a total of 2,267 registered players.
Recreational – 1,722 and Competitive 545
We had a 9% increase in our 2012 summer registrations.

Our Winter 2012 statistics were a total of 795 registered players.
Recreational – 283 and Competitive 512
We had a 10% increase in our 2012 winter registrations.

NDGSA Competitive Report 2012

1. Summary of teams U-08 to Senior:

Competitive Teams U-08 to Senior

Number of Teams	2011	2012	Change
Number of Teams U-08 to U-10 M & F	7	7	0
Number of Teams U11 to U-18 M & F	14	17	+ 3
Number of Senior Teams M & F (19+)	6	6	0
Total Number of players	495	536	+ 41

Results	2011	2012	Change
Number of Teams U-08 to U-10 M & F - (No Standings)	-	-	-
Teams that Participated in the President Cup - (U-11 to U18)	8	13	+ 5
Teams that Won the President Cup - (U-11 to U18)	3	4	+ 1
Teams that Participated in the President Cup - (Senior Teams)	3	3	0
Teams that Won the President Cup - (Senior Teams)	0	0	0



Overall the teams made significant progress in 2012 on the field compared to 2011.



Seventy percent of the teams qualified to play for the prestigious "President Cup", up from fifty-five percent since the year before.



The total number of red cards remained consistent with the previous year 24 for 2011 and 26 for 2012, with three additional teams in 2012. Roughly 50% of all red cards were awarded to the six senior teams. Compared to the rest of the league, NDGSA ranks above average in the sportsmanship statistics compared to other clubs, which enabled several NDGSA teams to win the "Fair Play" award for 2012.



For the second straight year, NDGSA had four "Golden Ball" recipients for top goal scores of the year for their respective divisions.



In 2012, the NDG Panthers U-13MAA team finished the season in third place consequently qualifying for "AAA" status and a berth in the "LSEQ" for the 2013 season.

2. Teams and Discipline Issues:

No intervention was required by the competitive division for discipline related issues.

3. Communication Policy:

As we all know, all communication between the club and the region, has to go through the delegates of the various clubs. Due to the clubs diligence in respecting this directive, NDGSA received significantly less complaints from both "ARSC" and the "FSQ".

4. Project 2012:

The new technical committee supervised by (Mahfoud Tahri and Ennio Caucci) in the competitive division and (Christian Shuller) in the recreational division, has put into place a new structure of practices with regular follow-up of players and coaches over the off season. The club's effort and investment in this project should reap rewards on the field this coming season.

Thank You,

Competitive Division

VP RECREATIONAL DIVISION REPORT - 2012

The recreational division of the NDG Soccer Association organized summer soccer for 1,684 players and 127 coaches. This represented a 10% increase in player registration versus 2011. While there has been a noticeable drop-off in the numbers of teenagers over the years, we have remained relatively stable this year in our various full-field divisions which is a reflection of the effort from both the administration and coaches to create a positive environment for our children. We again wished to thank Royal Lepage – Newton Group for their generous support of the NDGSA Recreational Division. The highlights of our summer and winter programs are summarized as follows.

Novice Division

Our numbers in our U4, 5 & 6 divisions continue to grow and amounted to 549 children in 2012 versus 475 in 2011, a growth of 15 % and organized in 38 teams. We were able to maintain both boy's and girl's divisions which has proven very beneficial and is welcomed by the parents. This continued growth required the further purchase of 3 sets of portable practice nets for the 2012 season. Allstar teams were formed in the U5M, U6F, and U6M divisions and they played in outside tournaments.

Mini-field Division

The mini-field division operated well in 2012 with few problems. Coaches were found for all teams and the games were equally competitive. Highlights include:-

- The total number of girls and boys in this division amounted to 174 and 364 respectively, an increase of 16 girls and 45 boys from 2011.
- The mini-field division included U7, U8, U9, and U10 boy's divisions and U7/8 and U9/10 girl's divisions.
- Allstar teams were formed in the U7M, U7/8F, U9/10F and U10M divisions and most teams played 2 tournaments.
- Friendlies were arranged between some Allstar and IC teams.
- The CSA Mini Soccer festival was held in August with Novice (U4/5/6) and Minifield Girls playing on Saturday and the Minifield Boys on Sunday. The festival was a great success - a credit to Cate, Maddie, Susan and the coaches.

Full-Field Divisions

This year, we continued to have U12, U14, and U17 divisions for both girls and boys. The U14F, U14M, and U17M had a 3 team division while the U12M & U17F had a 4 team division. Highlights include:-

- The total number of girls/women and boys/men in this division amounted to 200 and 190 respectively, an increase of 16 girls/women and decrease of 30 boys/men from 2011.
- Our U12M teams enjoyed playing friendly games with the Police Team.
- Allstar teams were formed in the U11F, U12F, U12M, U14F, U18M, divisions and these teams played in 1-2 tournaments.
- The finals for all full field divisions were held on the weekend of September 8/9, 2012. The T-shirts given out to the various winners were sponsored by the NDG Free Press. Judging by the parents and friends in the stands, the event was very successful.
- We initiated an annual T-shirt design contest in 2012. Our congratulations go to this year's winner, Santiago Acevedo.

In an effort to continue to provide the most balanced teams in every age category, preseason player evaluation sessions were held to assign an evaluation to players who had never been affiliated with NDGSA before. Our sincere thanks to Brian Shore, Christian de Serres, and Doug Allan for their assessments.

Senior / Coach's Divisions

We continue to promote soccer among seniors (U17+) to give everyone an opportunity to play a recreational game of soccer. Highlights include:-

- This was the fourth year for the U-25M division which included sufficient players for 2 men's teams. This is 1 less than in 2011 and is thought to reflect the student turmoil in the Spring, 2012. Thanks go to Mark Blaker, Maureen Scully, Paul Gregory, and Brian Shore for their dedicated work.
- Six teams were formed in senior women's league, a league for women 18 and older. This represented a 50% increase from 2011. Thanks go to Doug Allen, Ken Henriksen, Ilias Sarzep, Andres Mellado, and Hans Huber for their assistance.
- Six teams were included in a very successful senior men's league for U26 players and older, an increase of 50% versus 2011. This included 2 coaches teams.
- The finals for the senior divisions were held on the weekend of September 8/9, 2012

Referees

Clinics for the referees were presented by Concordia in the spring in preparation for the 2012 season and all new referees attended. We also provided our refresher course under the instruction of Evans Velloza to all returning referees. The co-ordination of the recreational referees was under the control of Maddie with technical assistance from Evans. We experienced virtually no problems in 2012 and our thanks and appreciation go to both Maddie and Evans.

Coaches

The success of our programs is dependent on our coaches, assistant coaches, and other volunteers. With a few minor exceptions, we were able to field both coaches and assistant coaches for all teams. Our goal remains to develop younger coaches and we successfully attracted 3 coaches under the age of 25. We continue to encourage our coaches to obtain training and 16 recreational coaches attended the Concordia clinics. We heartily thank all of our coaches and assistants for their dedication to our recreational program.

Technical

In 2012, the NDGSA Executive continued their emphasis on the training and development of our recreational U4 - 12 players. Our Recreational Technical Director, Christian Horst Schuller, assisted by Calin Ordean, Octavian Galan and Sebastian Marian Epure provided training sessions to coaches in May, training sessions to every team approximately every 2 weeks during the summer soccer season, individual player training sessions on Saturdays during the summer, as well as running special Saturday sessions for all players in September & October. As well, Christian & his group provided assistance to the Allstar coaches..

Winter Soccer

We continue to expand our winter program with children ranging in ages from U4 to U17. Our goal remains to continue to expand this program in 2013.

Administrative

The recreational program continues to be efficiently administered by Cate and Maddie and supported by Susan, all of whose time and efforts are greatly appreciated by the NDGSA Executive, coaches and parents.

Eric Heddle
VP Recreational

Rapport du Directeur des Commandites

Comme la quasi-totalité des entreprises établissent leur budget de commandite en début d'année, nous avons travaillé très fort dès le début de l'année 2013 afin d'élargir le nombre de commanditaires de l'ASNDG. Nous avons élaboré une grille tarifaire pour les diverses formes de commandites et sollicité des entreprises présentes dans l'arrondissement en tentant toujours d'en arriver à des ententes à long terme. Voici le résultat de ce travail pour l'année 2013 :

Nom de l'entreprise	Type de commandite	Montant	Durée de l'entente
Royal Lepage Ville Marie	Logo sur le devant des chandails récréatifs et manche des chandails compétitifs	\$12 500/an	2012 à 2016
Portes et Fenêtres Verdun	Logo sur la manche des chandails récréatifs	\$3 000	2013
Kumon	Dos des chandails récréatifs U7 et U8	\$2 000	2013
Pizza Pizza	Devant des chandails All-Star	\$2 000 (et rabais à l'achat de pizza)	2013 à 2015

Voici la liste des autres formes de commandites encore disponibles pour lesquelles nous tenterons de trouver des commanditaires en 2014 :

- Devant des chandails compétitifs (\$15 000)
- Dos des chandails récréatifs U4 à U6 (\$3 000), U9 à U17 (\$3 000), et adultes (\$1 000)
- Espaces publicitaires dans nos brochures de tournoi et d'inscription (pleine page, demi-page, quart de page et carte d'affaire)

Réno Dépôt, Rona DG et Ford vont nous supporter avec de plus petits montants avec de la publicité dans nos brochures, des cartes cadeaux et, dans le cas de Ford, avec des montants remis en fonction des essais routiers qui seront effectués par nos membres lors du tournoi. Nous gardons contact avec la nouvelle succursale de la Banque Nationale de la rue Monkland et le resto bar Rumours afin de les faire rejoindre les rangs de nos commanditaires en 2014, mais l'enjeu principal restera de tenter de dénicher un partenaire prêt à déboursier \$15 000 pour avoir son logo sur les chandails compétitifs.

En ce qui concerne le Minifestival récréatif, nous avons décidé de solliciter régulièrement le Festival de soccer «Premier Challenge» de l'Association de Soccer du Canada, qui nous subventionne pour environ \$800 par année et qui viennent installer de la publicité pour leurs commanditaires principaux (entre autre BMO et Kumon).

Enfin, il est important de mentionner que nous faisons des demandes de financement auprès de la Fondation Bon Départ de Canadian Tire pour tous les jeunes inscrits en récréatif qui font une demande d'aide financière. La Fondation Bon départ peu subventionner \$150 par enfant (niveau récréatif uniquement) et nos sept demandes d'aide financière faites en date de ce rapport ont été approuvées par la Fondation Bon Départ.



Director of Equipment

Report to the Annual General Meeting

All teams competitive and recreational-competitive were supplied with uniforms and equipment.

An inventory was made including items in the equipment room and in the possession of the coaches. Competitive coaches were asked to report what equipment is in their possession at regular intervals to maintain the accuracy of the inventory.

Vouchers are issued for all issues and returns of equipment to maintain the inventory.

Recreational coaches are asked to fill in a report noting the equipment they are returning at the end of the season.

The value of the inventory was included in the financial statements.

A system of purchase orders was introduced to control and verify invoices from the suppliers before payments are issued.

Offers from several equipment suppliers were reviewed and negotiated for the 2011 season. Campea Inc. offered the best cost structure and service and was chosen.

Each team is now supplied with pinnies and pumps.

Navy blue has been chosen as the key colour for the recreational-competitive division.

Polo shirts for the coaches are that colour.

Polo shirts in bright red have been ordered for the Technical Director and the technical staff.

Ken Henricksen
Director of Equipment
NDGSA
2013-04-12

Communications Report

Website Update: For the last three years the website has been maintained solely by one volunteer, Stephane Laporte. In 2012 Stephane advised the board that he was pursuing other interests. The CA board would like to take this opportunity to thank Stephane for his dedication over the last three years. Under his guidance, the website was redesigned and functionality improved and expanded. Of particular note were the rolling sponsors' ads, the photo album, the recreational calendar, the field locator and the FAQ section.

Recognizing the work involved in this portfolio, it was decided by the CA board to hire a web site master. Pedro Orozco started in Jan 2013 and his experience in web development, graphics design and soccer enthusiasm is a welcome addition. He also supports the graphics design for all publicity.

Publicity Update: There was no Communications Director in 2012. Once again, Cate Gregory oversaw the registration advertising activity. In November 2012, Cindy Smith was invited to join the CA board as Director of Communications which she accepted. She was immediately assigned the task of producing the 2013 NDGSA Soccer Booklet which was completed in time for January 2013 registration. She was also given the mandate to produce 12 ¼ page monthly articles expounding the various programs NDG soccer has to offer.

The following publicity and web site plan is proposed for 2013:

Publicity Plan

1. Produce 2013 NDGSA Soccer Booklet
2. Produce 12 ¼ page monthly ads
3. Redesign and produce Summer and Winter registration ads
4. Support creation of 2013 NDGSA Soccer Tournament Booklet
5. Launch Volunteer Recognition Program
6. Launch Volunteer Campaign
7. Make a Photo Bank for advertising purposes.

Website Plan

1. Document website credentials and ownership of content
2. Update website information as required
3. Launch Team Website pilot for roll out in 2014
4. Redesign front page of web site
5. Support Technical Support section enhancement

Our biggest challenge on publicity is limited resources to write articles and take pictures. We hope to address this by a call to volunteers and the team website functionality. Our biggest challenge on website is protecting and backing up the website. This will only be addressed in 2014. Other potential areas for development in 2014 would be to automate the registration and payment process. We'd also like to consider a writers contest and redesign of the summer camp ad.

Cindy Smith
Director of Communications